

## **Stated Session Meeting Minutes    June 11, 2022**

The Session of the Presbyterian Church of Bella Vista, AR, held a Stated Session Meeting on Saturday June 11, 2022 at 9:00 a.m. in Fellowship Hall. Rev. Dr. Judi McMillan called the meeting to order, *lit the Christ Candle and read the Mission Statement. A quorum was present. The agenda was approved. Jean Nichols gave the devotions and opening prayer.*

**Present:** Ruling Elders **Class of 2022:** Barb Francis, Janel Stryker and Jim Watson; **Class of 2023:** Mack Bean, Bud Clark, Jean Nichols, Florence and David Riter; **Class of 2024:** Lon Cross, Linda Ervin, Bev MacDonald, and Jeff McCune. Also, **Moderator** Rev. Dr. Judith McMillan, **Clerk of Session** Dianne Allen, **Treasurer** Bruce Allen, **Deacon** Jan Halgrim. **Class of 2022 Elders** Tom Hackleman, Cathy Rew and **Class of 2024 Elder** Nancy Ortman were excused.

**Special Order: New Member-Nancy Shriner** was introduced to the Session by Mack Bean. A motion was made and approved to accept her transfer of membership to PCBV from the First United Methodist Church, Bella Vista, AR.

**Report: Pastor Judi** said her home visits will resume soon. The Parables of Jesus class had between 18-24 attendees each week. Pastor Judi asked for a motion to approve the following weeks of vacation: October 9-15 (Pastor's Retreat and Vacation Week #2), October 23-29 (Vacation Week#3) and December 27-Jan2 (Vacation week #4). The motion was made, seconded and approved.

**Deacon Report:** Jan Halgrim thanked the Session and the Nominating committee for finding 3 new deacons. The Board of Deacons now has a full complement. The Deacons are using the Deacon Primer developed by Rev. C.J. Malone.

**Treasurer's Report: Bruce Allen** reported that for the month of May income YTD was more than budget by \$26,705 and expenses YTD were less than budget by \$14,688 creating a favorable variance YTD of 41,393. Actual YTD income of \$168,782.81 was more than YTD expenses of \$143,148.97 by \$25,633.84.

A motion was made, seconded and the *Treasurer's report was approved*.

### **Clerk of Session Report:**

**Minutes Approval:** Dianne Allen asked for approval of the minutes for the Stated Session meeting on May 14<sup>th</sup> and the Called Congregational meeting on May 22<sup>nd</sup>. A motion was made, seconded and the *minutes approved*.

### **Book of Order Requirements still to be completed in 2022.**

- 1) Annual Financial Review- S&F
- 2) Review of active member rolls for inactivity-Outreach
- 3) Review of church insurances for 2023-Property & Admin
- 4) Communion & Special Offering Dates for 2023- Worship & Missions
- 5) Staff evaluations to be completed before preparation of budget for 2023- Admin
- 6) Review of pastor compensation terms of call prior to budget & before Congregational meeting in October-Admin & Session

**Committee Reports:**

**Outreach:** Mack Bean had the committee meeting minutes for June 7<sup>th</sup> available.

**Property Committee:** Jeff McCune had the minutes for the May 25th meeting available. Inventory search was started on June 2<sup>nd</sup>. Once completed items will be sold or donated.

**Stewardship/Finance:** Janel Stryker had the minutes for the June 7th meeting available.

**Worship:** Jean Nichols had the committee meeting minutes of May 24th available.

**Communion was served** on Pentecost Sunday for 102.

**Administrative:** The committee meeting minutes of June 6th are available. Pastor Judi read the 3 changes to the P & P manual that need Session approval.

Section H-5.0 Credit Card Use.

Change H-5.1 Policy (1) To: *PCBV has three credit cards, each with its own unique number. One is for use by the Moderator of the Property Committee, one is for use by the PCBV staff, and one is for general church use.* The motion was **approved.**

Change H-5.2 Procedure (1) To: *The credit card dedicated to “general church use” must be signed-out on the Credit Card User Log by the person wishing to make a purchase and returned to a member of the Office Staff on the same day.* The motion was **approved.**

Change H-5.2 (2) To: *After making the purchase, the user will return the credit card to a member of the Office Staff. The member of the Office Staff, receiving the card, will note the time the card was returned on the Credit Card User Log.* The motion was **approved.**

**Christian Education:** Bev MacDonald had committee meeting minutes of June 8th available. Marti Tillman on her departure from PCBV was thanked for her years of service as Nursery Attendant and given a bonus for her 10 plus years of service.

**Fellowship:** Linda Ervin said the committee is working on the Church Picnic to be held on Tuesday, June 28, 2022.

**Communication/AV:** Jim Watson requested Session members review their sections of the new website and submit the changes to Paul. Also, Jim wants to have 3 people available to run each AV station.

**Missions:** David Riter had committee meeting minutes of June 1st available. A motion from committee was made to install a Blessing Box on the church property at the right side of the exit driveway. The motion was **approved.**

A motion was made, seconded and **approved** to accept all committee reports.

**Unfinished Business:** Mack Bean presented a motion from the Outreach committee to remove the following people from the active membership rolls: Patsy Cloyd, Diana Fletcher, Dan & Mary Engler, Carl & Mallory Weaver and their children Briggs & Mason. The motion was **approved.**

**New Business:** Jean Nichols gave a brief overview of the presentation by Rev. Dr. Tod Bolsinger at the June 4<sup>th</sup> Presbytery meeting.

**E-Mail Vote-** On May 25, 2022 an e-mail vote was conducted to allow Life Line Screening to use the Fellowship Hall on September 19, 2022. The motion was **approved.**

**July Elder-**Jeff McCune will serve as Liturgist and secure the offerings.

**August Elder-**Tom Hackleman will do the devotions and opening prayer at the Session meeting and attend the Deaconate meeting. Cathy Rew will be liturgist and secure the offerings.

A motion to adjourn with prayer was made, seconded and **approved.** Pastor Judi **closed the meeting with prayer.** The Christ Candle was extinguished. The next Stated Session meeting will be August 13th at 9:00 a.m. in Fellowship Hall.

Dianne Allen  
Clerk of Session

Rev. Dr. Judith McMillan  
Moderator of Session