

## **STATED SESSION MEETING AGENDA-**

**Presbyterian Church of Bella Vista –September 10, 2022 at 9 a.m. in Classroom A**

**Mission Statement:** With the continued guidance of the Holy Spirit, and following the instructions of our Lord Jesus Christ, we preach and teach the Good News. Our community of faith, with God's help, strives to be accepting of all of God's children. We commit to providing programs that will reflect our changing world with the focus on God's abiding love.

### **9:00 AM We Assemble in God's Name**

#### **Welcome Session and Guests:**

Light the Christ candle. Meeting called to order. Is a Quorum Present?

Opening devotion and prayer by **Mack Bean**

Approval of agenda.

**Pastors' Report: Rev. Dr. Judith McMillan**

**15 minute book discussion: Chapter 2**

**Deacon report: Gene McKay**

**Treasurer's Report: Bruce Allen**

**Motion to accept Treasurer's report**

**Clerk's Report: Dianne Allen: Approval of Stated Session Minutes of August 13th**

**For the record: Death of Cora Hawkins August 26, 2022**

### **Committee Reports:**

**Stewardship/Finance: Janel Stryker/ Cathy Rew**

**Worship: Jean Nichols/ Nancy Ortman**

**Administrative: Lon Cross / Tom Hackleman**

**Christian Education: Bev MacDonald**

**Communications: Jim Watson**

**Fellowship: Barb Francis/Linda Ervin**

**Missions: David & Florence Riter**

**Outreach: Mack Bean**

**Property: Jeff McCune/Bud Clark**

**Motion to accept all committee reports**

**New Business: Decide on POA assessment vote- Tom Hackleman**

### **Unfinished Business:**

**A. Review and Discussion of Organization Changes**

**B. 1) Review of active member rolls for inactivity-Outreach 2) Review of church insurances for 2023-Property & Admin 3) Communion & Special Offering Dates for 2023- Worship & Missions 4) Staff evaluations to be completed before preparation of budget for 2023- Admin 5) review of pastor compensation terms of call prior to budget & before Congregational meeting in October-Admin & Session**

**October Elder-Linda Ervin will do the devotions and opening prayer and attend the Deaconate meeting. He will also be liturgist and secure the offerings.**

**Prayer of thanksgiving and adjournment:**

**Extinguish the Christ Candle:**

**Next Stated Session Meeting: October 8, 2022 at 9:00 a.m. in Classroom A**

## **Pastor Judi McMillan's Report for Session, September 10, 2022**

Hearing Matters Podcast Update: Death, Dying and Funeral Planning #1 is on the website. Elaine Jones and I did this a few weeks ago and Part 2 will be recorded next week with follow-up answers to member questions

Visitations: I've been meeting with families and calling those in hospitals. The "regular" visits have slowed down but am working to do more.

Memorial for Cora Hawkins and visits with the family in hospital and office for planning. Phillip will continue his routine with First, Bentonville and I've spoken with his new pastors about this.

\*

### **Chapter 2, "How to Lead When You Don't Know Where You're Going" highlights and questions for discussion:**

"The true self leads from a place of wonder." P. 24

The voices of judgment, cynicism and fear are issues for leaders unaware of their blind spots. These leaders function w a closed mind, heart and will (or "one-way" thinking). P. 33

"People respect a leader who offers knowledge without holding tightly to what is known. People respect a leader who has the courage to acknowledge when a challenge deserves more than an easy platitude or a pretend solution. People respect the leader who says, "I really don't know the answer, but I'm willing to stand here with you in the anxiety of our mutual not knowing." P. 38-39

Unknowing (40) and a wonder explained. These are examples of "spiritual indifference" or "letting go of our way." Allowing the process to unfold. "See things with fresh eyes." (40)

"By saying yes to what is, we can align ourselves w a future that needs and wants to emerge through us." (46).

**What do you see is emerging here at PCBV?**

**What "fresh eyes" are you working on developing?**

## MINUTES OF THE BOARD OF DEACONS

August 3, 2022

Members Present: Pastor Judi McMillan, , Moderator Jan Halgrim, Bill Bennett, Susan Foster, , Mary Hackleman ,Sharon Judson, Gail Knudsen, Sharry McGuire, Peggy Prevost, David Rew, Terry Woods. Absent: Gene McKay

The meeting was called to order by Moderator Jan Halgrim by the lighting of the Christ candle signifying God's presence among us.

Sharry McGuire gave the devotions and prayer.

No Elder visited

The minutes of the June 1, 2022 meeting were approved.

Sharry sent out 5 cards in June and 3 in July

The updated Calls and Assignments list was discussed and updates were noted.

Deacons presented new concerns of assigned and unassigned concerns of church members. Also, additional members in need of cards or calls were detailed.

### Old Business:

1. We reviewed the setting of boundaries when serving needs of those assigned to deacons. Jan passed out copies of two forms for our assigned members. These forms are for all church members. They are information forms for personal contacts in case we need to contact designated individuals. These forms are kept in the church office.
2. There was discussion of the extensive Home Communion. We will possibly increase the number of deacons to three teams of two each in order to serve the broad area of facilities where members reside. The next communion will be October 2<sup>nd</sup>.
3. Susan Foster will be our new secretary.

### New Business:

1. There was discussion of the Deacon's Assistance Fund. It was decided there should be a guideline for what members' needs this fund is utilized. We will present this to the Session for consideration.
2. Next meeting will be September 7 at 9:30 am in Classroom A.
3. August Deacon for the month is Sharry McGuire; Back-up, David Rew.
4. September Deacon of month: Gene McKay; Back-up, Gail Knudsen. October Deacon of the month: Sharon Judson; Back-up, Susan Foster.
5. Reminder- let Jan know if assigned Deacon is out of town.
6. We were reminded the Deacon of the month is required to attend the monthly Session meeting held the second Saturday of each month at 9:00 am.
7. We will continue the C.J.Malone Primer Session 3: Developing a Non-Anxious Presence next month

The prayer was read in unison and the meeting was closed.

Sharry McGuire, Secy

## **Stated Session Meeting Minutes    August 13, 2022**

The Session of the Presbyterian Church of Bella Vista, AR, held a Stated Session Meeting on Saturday August 13, 2022 at 9:00 a.m. in Classroom A. Rev. Dr. Judi McMillan called the meeting to order, *lit the Christ Candle and read the Mission Statement. She welcomed the guests and gave them voice. A quorum was present. The agenda was approved. Tom Hackleman gave the devotions and opening prayer.*

**Present:** Ruling Elders **Class of 2022:** Tom Hackleman, Cathy Rew, Janel Stryker and Jim Watson; **Class of 2023:** Mack Bean, Bud Clark, Jean Nichols, Florence and David Riter; **Class of 2024:** Linda Ervin, Bev MacDonald, Jeff McCune and Nancy Ortman. Also, **Moderator** Rev. Dr. Judith McMillan, **Clerk of Session** Dianne Allen, **Treasurer** Bruce Allen, **Deacon** Sharry McGuire. **Class of 2022 Elder** Barb Francis and **Class of 2024 Elder** Lon Cross were excused.

**Special Order: New Members-Daniel Johnson and Milton & Linda Whatley** were introduced to the Session by Mack Bean. Each was asked to describe their faith journey. A motion was made and approved to accept the transfer of membership to PCBV from New Hope Presbyterian Church, Castle Rock, CO for Milton & Linda Whatley and accept Daniel Johnson through reaffirmation of faith.

**Report: Pastor Judi** –A 15-minute discussion on “How to Lead When You Don’t Know Where You Are Going” was conducted. Pastor Judi handed out a new Newsletter submission Policy. Pastor Judi said her home visits will resume soon. A motion to approve Rev. John King to be pulpit supply for October 23rd was made, seconded and approved. Pastor Judi will be conducting a book study called “Freeing Jesus” starting Thursday August 25<sup>th</sup> at 3 p.m. in Classroom C.

**Deacon Report:** Sharry McGuire said that the Deacons rely on the Session to inform them of the needs of the congregation. The Deacons are requesting 2 things from the Session. 1) Have 3 teams available for quarterly Home Communion. 2) List specific items the Deacons’ Assistance Fund can be used for.

**Treasurer’s Report: Bruce Allen** reported that for the month of July income YTD was more than budget by \$20,958 and expenses YTD were less than budget by \$22,097 creating a favorable variance YTD of 43,055. Actual YTD income of \$219,867.43 was more than YTD expenses of \$198,875.06 by \$20,992.37.

He mentioned that the Treasurer’s Report which is included in the Sunday Bulletin / Newsletter will be revised to provide an explanation of the numbers reported. He also said YTD Budget vs. Actual and Transaction Detail reports for each committee will soon be issued through July.

A motion was made, seconded and the **Treasurer’s report was approved.**

### **Clerk of Session Report:**

**Minutes Approval:** Dianne Allen asked for approval of the minutes for the Stated Session meeting on June 11<sup>th</sup>. A motion was made, seconded and the minutes approved.

A motion to approve the transfer of membership for Sandy Andrews to the First Christian Church of Rogers, Rogers, AR was made, seconded and approved.

**For the Record:** Deaths of Hartley Skinner on 3-25-22, Robert Stephens on 6-23-22 and Muriel Cross on August 10, 2022.

**Committee Reports:**

**Property Committee:** Jeff McCune had the minutes for the July 27th meeting available. A motion from the committee to sell the church bus was approved and referred back to the committee to determine the details for the sale. A motion from the committee to have a sale of excess church items was approved and referred back to the committee to determine the dates. Jeff also mentioned that Property is investigating rekeying the church, using a cleaning service and possibly eliminating the alarm system.

**Stewardship/Finance:** Janel Stryker had the minutes for the August 9th meeting available. Stewardship/Finance is working with Fellowship to put together a meal for the 2023 Pledge Drive on November 6<sup>th</sup> after church.

**Worship:** Jean Nichols had the committee meeting minutes of June 28th available.

**Communion was served** on July 3rd-77 plus 14 Home Communion and on August 7<sup>th</sup>-86. Jean will present the final Medical Emergency Procedure for approval at the September Session meeting.

**Administrative:** The committee meeting minutes of August 8th are available. Pastor Judi suggested that Session members read the PCBV Session reorganization recommendations and be prepared to discuss them at the September Session meeting.

**Christian Education:** Bev MacDonald had committee meeting minutes of August 10th available. Bev mentioned a high school music competition that Steve Knudsen is working on.

**Fellowship:** Linda Ervin had the committee meeting minutes for June 14<sup>th</sup> and August 2<sup>nd</sup> available. Linda asked for approval for Fellowship to spend the excess funds from the Lenten soup suppers. After a discussion the motion was referred back to committee to work with Missions to resolve the issue.

**Communication/AV:** Jim Watson had the minutes for the August 1<sup>st</sup> meeting available. Jim is working on write-ups for the 3 AV stations. Also, Jim wants to have 3 people available to run each AV station.

**Missions:** David Riter had committee meeting minutes of August 3<sup>rd</sup> available. The blessing box is being constructed.

A motion was made, seconded and approved to accept all committee reports.

**Unfinished Business:** The Stewardship & Finance committee conducted a financial review of the payroll/personnel files that was completed on August 8, 2022.

**September Elder**-Mack Bean will do the devotions and opening prayer at the Session meeting and attend the Deaconate meeting. He will also be liturgist and secure the offerings.

A motion to adjourn with prayer was made, seconded and **approved**. Pastor Judi **closed the meeting with prayer**. The Christ Candle was extinguished. The next Stated Session meeting will be September 10th at 9:00 a.m. in Classroom A.

Dianne Allen  
Clerk of Session

Rev. Dr. Judith McMillan  
Moderator of Session

## Stewardship/Finance Committee Meeting

Sept 6, 2022

Attendees: Janel Stryker, Moderator; Cathy Rew, Vice Moderator; Bruce Allen, Treasurer;, Barry Owen, Rick Predl, Jim Anderson, Jim Prince, Pastor Judi McMillan

Moderator Janel opened the meeting at 3:01 p.m. with the lighting of the Christ Candle and prayer.

### MINUTES FROM LAST MEETING:

Minutes of the last meeting were approved. Cathy Rew made the motion and Jim Prince seconded the motion. Passed.

### TREASURER'S REPORT:

Bruce then gave the treasurer's report for the month of August. Income YTD was more than budget by \$16,557 and expenses YTD were less than budget by \$24,469 creating a favorable variance YTD of \$41,026. Actual YTD income of \$243,881.98 was more than YTD expenses of \$228,070.75 by \$15,811.23.

A motion was made by Jim Prince and seconded by Rick Predl to approve the treasurer's report for the months of Aug. Passed.

### OLD BUSINESS:

1. Pledge Drive update – The theme for this year will be “Where your treasure is, there your heart will be”
2. The Fellowship Committee has graciously agreed to do the pledge drive lunch on Nov 6. We are asking **the moderators from each committee to help out in our program by giving a 1-2 minute presentation of how and where their proposed budget will be spent. Pictures are encouraged.**
3. **A pledge drive letter and card will go out to the congregation on Oct 23. Dedication Sunday will be Nov 20.**

4. Discussion held about shepherd group leaders keeping track of pledge cards coming in with the most returned cards will give the shepherd group first up at the next church meal.

## NEW BUSINESS

1. Bruce mentioned that **Ann will probably have August 31 YTD Budget vs. Actual and Transaction Detail reports ready for distribution this week to the committee moderators.**
2. He then brought several questions and suggestions regarding the issuance of and contents for the budget worksheets to the committee for discussion. The consensus was to send the previously used format budget worksheets to each committee moderator, to request the moderator (or both for committees with two moderators) to sign the returned worksheet, and to request the **worksheets be returned by Monday, September 26.** The worksheets will be issued to follow the above-mentioned reports.
3. There was discussion about having both moderators for each committee sign the bills to be paid requests turned in to help with any confusion in the future.

At 3:48 pm the meeting was closed with a prayer by Cathy Rew

Janel Stryker, Moderator



## **Worship Committee Minutes    August 23, 2022**

The Worship Committee of the Presbyterian Church of Bella Vista met in Classroom A on Tuesday August 23, 2022 at 9:30 in the morning. Moderator Jean Nichols called the meeting to order and welcomed those present. The Christ Candle was lit to signify God's presence with us. Jean gave the devotion and opening prayer. The agenda and minutes of June 28, 2022 were **approved** as presented.

**Present:** Jean Nichols, Burnis Leavens, Nancy Ortman, Bernie Hietbrink, Jim Prince, Betty Bennett , Marinell Anderson and Rev. Dr. Judi McMillan. Excused: Karen Schneider, Steve Knudsen, and Shirley Olson.

**Communion:** Communion was served on July 3, 2022 to 77 and 14 were served home communion. August 7, 2022 there were 86 served communion. Next communion will be on September 4. Elders serving: David Riter (bread), Jean Nichols (Gluten-free bread), Linda Ervin and Florence Riter (juice), (TBD) will be the Elder that supplies extra trays when needed on September 4. When the choir returns, the choir will be served first and the congregation will start from the front, one row at a time to come forward and receive communion. Pastor Judi will make an announcement of the procedure before communion is served. The Deacons requested an additional home communion team (one Elder and one Deacon) to assist when needed.

**Pulpit and General Items:** **Rev. Joyce Daniel** has agreed to preach on October 9 when Rev. Judi will be away. A motion was made, seconded and approved to have Rev. Joyce Daniel preach on October 9, 2022.

**Missions:** Once we receive the 2023 Missions dates from the Missions Committee, the Worship Committee will approve the Minute for Missions dates to send to Session.

**Flowers.** Jean said the Session did not vote to approve for donations of money for a flower fund to have Bev MacDonald put together some silk arrangements because the money donated for Easter flowers that had gone into the General Fund was returned to the Worship Committee. For 2023, the Worship Committee will increase its budget for flowers.

**Ushers and Greeters:** Bernie Hietbrink said there is a leaky candle. Bernie will work on getting helpers to usher.

**Audio/Visual:** Jean said the Communications/AV Committee will create an updated user document for the AV stations in the sanctuary: Presentation, Broadcasting, and Sound. Currently, two church members are trained for each station. The committee has set a goal to train an additional person for each station to provide flexibility in the Sunday schedule.

**Unfinished Business:**

1. The Medical Emergency list (P&P H-11.3) includes: Susan Foster and Myra McCune (professionally trained), and Betty Bennett, Paul Bennett, Mack Bean, Gail Knudsen, Jean Nichols and Maura Owen (current CPR/AED trained).
2. There was discussion about where to post the medical emergency plan and procedures. A copy of the plan will be placed in three labeled red folders. In the sanctuary, the folder will be located on the shelf at the rear of the sanctuary where the extra Bibles and hymnals are kept. In the office workroom, the plan will be placed in the plastic tray on the wall to the right of the cabinets (where the folder of accounts is located), and the third copy will be placed with the first aid kit in the kitchen. It will also be placed on the church website, and will be presented to the congregation at an upcoming congregational meeting.
3. The committee approved recommending to Session that H-11.2 of the Policies and Procedures Manual be revised from:  
  
Basic first aid materials are available in the information center.  
  
to:  
  
Basic first aid kits or supplies are available at the Visitors' Desk and in the Childcare Room, Office Workroom, and Kitchen.
4. The committee reviewed draft 3 and made several suggestions to include. A motion was made, seconded, and approved to send the amended plan to Session for their approval.

**New Business: Budget ideas for 2023.** No decisions taken. Will discuss at next meeting.

The next Worship Committee will be on **September 27, 2022**. Pastor Judi closed the meeting in prayer and Jean extinguished the Christ Candle.

Burnis Leavens

Secretary

## Admin Committee Meeting Minutes

Date: 09/06/2022

### Attendees:

Lon Cross (Moderator)

Tom Hackleman (Co-Moderator)

Pastor Judi McMillan (Ex-officio member)

Nancy Ortman

Cathy Rew

Meeting Location: Parlor

Meeting Convened: 1:05 pm

The Christ Candle was lit, and Judi McMillan opened the meeting with a prayer.

A motion was made and seconded to approve the following ***committee purpose statements*** for the three committees proposed as part of the committee realignment.

**OPERATIONS:** We are the nuts and bolts of making the church run (the toilets always flush!)

**CONGREGATIONAL LIFE:** We nurture and sustain faith in this Jesus community.

**MISSION:** We share the love of God in the world.

The motion was approved unanimously.

The Christ Candle was extinguished, and Judi McMillan closed the meeting with a prayer.

Meeting Adjourned: 2:15 pm

## **PCBV COMMITTEE REORGANIZATION**

**Proposal:** Reduce the number of committees to three, while reducing the number of Ruling Elders to 12. The new committees would be as follows:

1. OPERATIONS
2. CONGREGATION
3. MISSION

**OPERATIONS:** Would assume the responsibilities currently assigned to the Admin (includes Nominating), Stewardship & Finance, and Property. Four Ruling Elders would be assigned to this committee.

**CONGREGATIONAL LIFE:** Would assume the responsibilities currently assigned to the Fellowship, Communications, and Membership/Outreach committees. Four Ruling Elders would be assigned to this committee.

**MISSION:** Worship, CE and Mission would maintain the responsibilities it is currently assigned. Four Ruling Elders would be assigned to this committee.

### **RATIONALE:**

- Train 3 Effective Moderators to coordinate efforts and study current church leadership articles with Pastor
- Will only need 3 Minute Takers for 3 meetings
- Elders who might not serve if they were "in charge" might do so if they had assignments and teams to lead
- Allows for better organization and communication between committees with no overlap or stepping on toes of other committees
- Ability to plan calendar items together and cross-pollinate ideas
- Decreased membership leads to difficulty finding new elders
- Encourages members to attend meetings to hear more about the different areas they may be interested in
- Moderator can bounce between committee/team needs depending on work load

August 29, 2022  
Communication/Audio Visual Committee Meeting Minutes

The Communication/Audio Visual Committee met on Monday, August 29 at 10:00 a.m. in Classroom A. Present: Jim Watson, Paul Bennett, Jim Prince, Jean Nichols, and Rev. Dr. Judi McMillan.

Jim Watson called the meeting to order at 10:02 a.m. The minutes of the previous meeting on August 1 were approved.

Paul gave an update on the creation of the user document for the Sound, Broadcast, and Presentation stations at the AV Desk:

1. Bruce Allen has submitted a draft for the sound station. There are several steps that Paul would like to add to make the document more comprehensive for people who are new to the AV team. For example, some microphones need to be muted at various parts of the service. It takes collaboration with Steve Little at the broadcast station to know which mics to cut and when to turn them back on. Newer team members would benefit from having some of the steps that Steve and Bruce do automatically and seamlessly documented in the procedures.
2. The Broadcast station document is in good shape with a few things still to add. The V-Mix has a good operating manual for information about that station.
3. Jim W. is still working on the Presentation procedures document.

#### Website Update

1. Paul continues to work on the timeline of church history. Church historian, Marlys Walters, has met with him to share the Church History binder which he can use to add additional details to the timeline.
2. There was some discussion about the website donation feature regarding adding some "branding" from the Presbyterian Foundation to the page. This would provide a measure of comfort and security for people who choose to use the online feature for pledges and donations.
3. New additions to the website include the first podcast episode featuring Judi's conversation with Elaine Jones about Death, Dying, and Funeral Planning. A second episode is planned where Elaine and Judi will answer questions submitted by listeners. A video of Charles Whitford's Memorial Garden performance of "Going Home" (Antonin Dvorak) on the Native American flute has been added to the Good News page.
4. Jean has not contacted Bentonville or Gravette High Schools about the drone project. Judi shared that because drones require GPS to operate, photographing the stained-glass windows in the sanctuary will not be possible. That project is tabled for the time being.

The meeting was adjourned at 10:35. Pastor Judi closed the meeting with prayer.

Our next meeting will be on October 3, 2022 at 10:00 in Classroom A.

Submitted by Jean Nichols

## FELLOWSHIP COMMITTEE MEETING MINUTES

Tues. Sept. 6, 2022

Members present: Co-Moderators Barb Francis & Linda Ervin, Carolyn Cross, Mary Hackleman, Maureen Lynch, Terry Woods, Rev. Judi

Members absent: Karen Watson, Gayle Winsor

Bev Eagan is moving soon and so Nancy Schrinier was added (she had been asked recently)

Linda will talk to another congregation member to see if he is interested.

The minutes were approved after revising the profit made from the soup suppers to \$545.25. (Ann Davidson figured this amount).

### OLD BUSINESS:

1. Because we hadn't gotten all of the Policies and Procedures revised to omit Missions, the Ritters and Linda got together and decided to give Missions 25% of the soup profit which was \$137. Barb was at home with Covid so she couldn't participate in the decision.
2. Pizza/Bingo Party review  
Next time only have Supreme pizza and 2 servers with that, people liked the pizza, had a lot of fun, popcorn in a bag was a great idea, check over the Bingo cards.

### NEW BUSINESS:

#### **1. The Fellowship Committee is making a motion that under Fellowship in the Policies and Procedures Manual the following be stricken:**

- # all of 1a about Lenten Soup Suppers
- # all of 1b about Church Picnic
- # all of 1c about Thanksgiving and Christmas dinners
- # 5 about the Presby Singles

2. The Finance Committee wants our committee to plan a dinner right after the church service on Sun. Nov. 6 for Pledge Sunday. Barb will talk to Papa Mike about the cost of lasagne with or without a salad for 80 people. The Shepherd group for that Sunday will be asked to make the coffee and cookies or desserts. We must keep the cost \$500 or less. This will be talked about at the next meeting.
3. Barb will ask Papa Mike about the cost of roasting and cutting up 4 turkeys, making dressing and gravy for Thanksgiving. We will discuss this at our next meeting.
4. Future activities were discussed such as Bunco, Bingo. Carolyn and Maureen will make up a questionnaire paper to be placed in the bulletin asking the congregation to give us suggestions.
5. It was suggested that on Pastor Judi's 1 yr. Anniversary here which would be Oct. 1, we do something special on Sun.. Oct. 2. Committee decided to pass this on to the PNC.
6. Barb suggested getting a trip together to Turpentine Creek, renting a bus, etc. Committee thought that was a Shepherd group item.
7. The committee also said they wanted NO activities in Oct. since there are big events coming up.

Barb led the closing prayer.

Next meeting is Tues. Oct. 4 at 9:00 in the Fellowship Hall.

Linda Ervin, secretary

## **MISSIONS COMMITTEE MINUTES    August 31, 2022**

The Missions Committee met in Classroom "C" on Wednesday, August 31, 2022 at 9:30. Co--Moderator David Riter called the meeting to order. A prayer was given by Pastor Judi and the Christ candle was lit to signify that God is with us. Those in attendance were Florence and David Riter, Burnis Leaven, Vicki Erickson, Marinell Anderson, Rev. Dr. Judith McMillan and Ruth Cozad. David welcomed those present. The August 3, 2022 Mission minutes were approved. The agenda was also approved.

**Budgeted items for September:** The Presbytery of AR \$1,666.66; Care and Share \$100, Bright Futures \$500, Ferncliff Camp \$500, PDA \$500, Cottages produce \$141.06 and meat \$76.49.

**Thank You Letters received:** Lyon College for \$500, Samaritan Community Center for \$400, Sthreshleys for \$800, United Campus Ministry (2 letters) for \$500, University of the Ozarks for \$500 and Gravette Schools for school supplies.

**United Campus Ministry:** Jean Nichols had 3 printed pages for the committee about action and goals worked on at the annual retreat for 2022.

**Canopy Report:** The group will be meeting on September, 19. Vicki Erickson said that Canopy has used all their storage space so the committee will not be asking for items to be donated at this time.

**Helping Hands:** Bruce and Diane transport items to Helping Hands.

**Blessing Box:** David passed around photos of the Blessing Box. David and Bill Walters have made the box.

**Old Business:** Personal Care Packets for the NW Arkansas Children's Center need to be delivered. Restated, 25 % of Pease Offering will go to NOROC Orphanage in Romania where Ukraine children are being helped.

**New Business:** Burnis Leavens reported that the Bella Vista Pre-School has excess funds right now and suggested the committee lower the budgeted amount given to them for 2023. Meetings will be on the LAST Wednesday of the month from now on.

The meeting was closed in prayer by Pastor Judi. Next meeting Wednesday September 28, 2022 at 10:00. The Christ Candle was extinguished.

Burnis Leavens, Secretary

## **Outreach Minutes, August 2, 2022**

Present: Pastor Judi, Mack Bean, Peggy Prevost, Bill Bennet, Sue Predl, Mary Nimis-Tysk

Absent: Kay Rhoads

Opening Devotion: Mack

### **Old Business:**

Minutes of last meeting approved.

Members were assigned to follow up recent first-time visitors

### **New Business:**

Judi demonstrated new church logo for business cards. Promotional items, mugs, pencils, travel mugs will be researched. They would be given to visitors and new members

New Members Get-Together: Those who joined during covid, 2020-2022, will get opportunity to meet each other and guests with Judi. Tentative date is Sunday, Oct 16, 3-4:30, Fellowship Hall.

Refreshments and guest lists finalized next month.

Three new members will be presented on Sunday, Aug 14.

A request to update list of members who have moved away last year was discussed. Judi clarified that after 2 years of departure, they can be contacted. A letter could be sent to their local PC USA in event that the church would like to invite them to join. Follow up needed.

New members since 2020-2022 need "bios" written. Discussed shortening length to half page, possibly a visit from a church member? Or short mailed form. Photos for church directory will be upgraded thanks to Paul Bennett equipment donation. Need to finalize.

Judi shared insights from book for Outreach committee and church leaders. The approach to visitors could be more, "up the welcome and lower the expectations," or "welcome, come as often as you like."

Judi is rescheduling "information meeting" for interested visitors to either Sunday Aug 14 or 21 after church. Need to finalize.

Judi shared upcoming website podcast will be an interview with Elaine Jones on funeral planning and grief.

If necessary, Bill will take Mack's place at September Session.

Judi closed with prayer. Peggy will lead September devotion. Next meeting is September 6, 10:00 Parlor

Respectfully submitted, Mary Nimis-Tysk



## Minutes of the Property Committee Meeting August 24, 2022

The Property Committee of the Presbyterian Church of Bella Vista met in Classroom A, on Wednesday Aug 24, 2022, at 0930. Moderator Jeff McCune called the meeting to order at 0930 and welcomed those present. Jeff gave the opening prayer and the Christ candle was lit.

Present: Mac MacDonald, Bev MacDonald, Daryl Litton, Jim Anderson, Bud Clark, Paul Bennett and Jeff McCune.  
Absent: Harry Reif, Karen Watson, Roger Zemlicka, Harlan Freeks, Jim Prince, and Marvin Dodd. Guests: Rev. Dr. Judi McMillan None.

The agenda was approved. The Jul 27, 2022, meeting minutes were approved.

BLUF (Bottom Line Up-Front): No motions for Session action.

### OLD BUSINESS

1. Discussion of the upcoming sale and schedule as follows:
  - Sale will be Sept 30 and Oct 1, 2022. Sept 30 will be from 10-1 and only for church members. Sale Oct 1 will be from 8-3 and open to the public.
  - Pulpit announcements will occur the month of September
  - Congregation will be asked to donate items for the sale with proceeds to go to the church. Drop off items on starting on Sept 26 to Fellowship hall.
  - Set-up Sept 26-29.
  - Sale to be held in Fellowship Hall.
  - Outside third person to price major tools in shed.
2. Roof over stage repaired by Brown Boys roofing.
3. Meeting held with Janitorial Contract Services. Meeting was attended by the Service Company (Catt August), Pastor Judi, Jeff and Paul. Equipment was reviewed and specifics of the contract. Paul will continue to search for a supply company.
4. Relighting contract will be continued after the church sale to see how much money we raise.
5. Damage from the car wreck on the property has been repaired.
6. The leak in the water line has not been found or repaired. Inspection was delayed due to the memorial service. Inspection now scheduled for Sept 23.
7. Re-keying the church was discussed as a solution to stopping the inadvertent alarms. Jeff to discuss with Session.

### NEW BUSINESS

1. Urinal in the men's restroom next to fellowship hall is broken and needs to be repaired. Jeff to call plumber.
2. A leak in the roof has been discovered in Classroom C. Jeff will call Brown Boys for estimate and inspection.
3. Current contract with the Janitorial Company needs to be reviewed, renewed and signed by all parties. Jeff to oversee.
4. Too many insects are entering the church. The door seals are worn out. Bud to review and report back at the next meeting.
5. It's not too soon to talk about snow removal. A contractor will be contacted. Jeff to start discussion.

Christ candle was extinguished and the meeting adjourned with prayer by Jeff McCune. Next meeting will be on September 21, 2022 at 0930 in Classroom A.

Respectfully submitted,  
Jeff McCune, Moderator